

Shade Tree Commission Meeting, Wednesday, January 28, 2026

Official Minutes

Members Present: Chair Helen Rancan, Ellen Clancey, Farryl Mixson, Jill Raday Committee Members, Township Landscape Architect Alisa Stanislaw; STC Advisor Michael Schuit; Township Council Liaison Linda Geevers

Missing member: Township Engineer, Francis Guzik

Public present: Adam Schuit

I. Call to Order at 6:30 pm and Statement of Adequate Notice read: Alisa Stanislaw

II. Roll Call – Rancan, Clancey, Mixson, Raday. Quorum achieved

III. Reorganization:

- Reinstatement of Committee member, Farryl Mixson till January 2031
- Re-Election of Chair: Helen Rancan
- Election of Secretary: Ellen Clancey
- Council Liaison Introduction: Linda Geevers

Motion to Amend Agenda to approve the 11/19/2025 and 12/10/2025 minutes: Farryl Mixson and second Jill Raday, committee unanimously approved aforementioned minutes

IV. Old Business

- **Permit application counts to date under Chapter 170:** November = 3 and December = 2 Total 2025 is 81. January 2026 = 4
- **To maintain accreditation of NJ Urban and Community Forestry Accreditation, a consultant, Daniel Dobromilsky, was contracted to assist the township and STC for this review and reapplication process of the Community Forestry Management Plan (CFMP). Therefore, a Tentative 2026 schedule was developed that is open to change as the plan evolves:**
 1. January- CFMP guidelines to be reviewed by committee members before next meeting

2. January- Copy of Dan Dobromilsky, Contracted Landscape Architect scope of work to be reviewed in an upcoming meeting

3. Schedule:

February- Dan Dobromilsky will meet with Township Engineer F. Guzik and Landscape Architect A. Stanislaw in the upcoming weeks, and a 25% inventory of trees in town will be done, weather permitting.

March- First list of topics, for example maintenance of trees

April- Review topic and research if needed. CFMP public awareness and to be set up at Arbor day.

May – Final list of Topics and details to be covered

June- First draft and this will be on the council agenda and WW Township website

July- Briefing by Dan Dobromilsky and comments to him

August- Second draft review, and incorporating community, DPW, and engineering inputs. This second draft once changes made will be presented to Council

September- Briefing by Dan Dobromilsky

October- Final review, recommendations and then approval

November- Submission to the DEP

- **Tree Purchase Update:** 1 White Oak, 2 Frontier Elm, 2 Accolade Elm, and 2 Willow Oaks for consideration of planting on township property at the Waterworks pool parking lot areas.

V. New Business

Arbor Day 2026 theme is “Revolutionary Roots” Arbor Date event is April 25, 2026

1. Schedule and Tasks reviewed

2. Will define on the application for the WWP students what the theme Revolutionary Roots entails

Set Date for Shade Tree Commission Presentation to Council

VI. Public Comment: none

VII. Closed Session- none needed

VIII. Adjournment

Next Scheduled meeting dates: 2/25/2026, 3/25/2026, 4/22/2026, 5/27/26, 6/24/26, 7/22/2026, 8/26/2026, 9/23/2026, 10/28/2026, 11/25/26026, and 12/23/2026